

TOWN OF SCHROEDER

Minutes for Regular Board Meeting on August 12, 2026

Present: Supervisors Tina McKeever, Bruce Martinson & Horace Lamb; Treasurer Jennifer Yeary, Clerk Amy Brugge, Fire Chief Cody DeWandeler, Gregg Westigard, Steve Schrug, Jane Eide, Cathy Johnson, & residents of Schroeder.

Call to order at 7:13pm after the Continuation of the 2026 Annual Meeting.

Chair McKeever motioned to amend the agenda to include a Zoom attendance policy under the category of Other Business. Supervisor Lamb seconded the motion. Motion carried unanimously.

Supervisor Martinson motioned to approve the July 14, 2026, regular meeting minutes. Supervisor Lamb seconded the motion. Motion carried unanimously.

Schroeder Area Historical Society Report – Greg Westigard (Secretary) reported that the Cross River Heritage Center is approaching a serious financial situation and that the group is continuing to think through its business plan and possible revenue streams. The organization's Annual Meeting is on Saturday, September 19, 2026, at 1pm at the Heritage Center. Steve Schug (President) remarked on the reduced size of the organization's board, as it was once an 11-person board and is now down to 4 individuals. He actively encourages others to become involved and consider serving on the board.

Candidate Forum – Gregg Westigard discussed his idea for a candidate forum in advance of the November election for local races and proposed that Schroeder Township be the host site. He would like to see it organized in late September and be open to residents across the West End townships. He would like the fire chief and clerk to assist, and he volunteered to serve as the event moderator.

Chair McKeever motioned to allow the Schroeder Town Hall to be used for a candidate forum organized by Schroeder resident Gregg Westigard with no rental fee required. Supervisor Martinson seconded the motion. Motion carried unanimously.

Treasurer's Report – Treasurer Yeary provided the treasurer's report which included an overview of investments and monthly expenditures.

Disbursements = **\$21,273.83**

Receipts = **\$59,083.21** (including interest earnings of **\$234.03**)

Total Financial Assets = **\$409,069.65**

Chair McKeever motioned to accept the treasurer's report and approve claims presented of \$19,457.62 paid by checks #6290 - #6301 and \$3,242.95 in payroll for a total of \$22,700.57. Supervisor Martinson seconded the motion. Motion carried unanimously.

West End Lodging Tax – May 2026 \$969.22

Commissioner Storlie – Commissioner Storlie was not present. Chief Dewandeler discussed the new County policy that allows all Emergency Responders to have 40 hours of leave per year to respond to emergency calls.

Fire Department – Chief DeWandeler reported three calls for service, a false alarm and two medical assists, which included the helicopter landing zone at Robert Silver Field. He recently ordered large wall-size maps of the township and got promotional items for children for events across the year. He reported having accompanied Lutsen's Fire Department for a day at the Ely fires. Charlie Muggley will retire from the fire service on August 31, 2026.

Road and Bridge – Brushing & mowing along township roads was completed by contractor and payment was approved.

Cemetery – An email came from MATIT regarding the insurance claim for the cemetery gate stating that the claim cannot be processed once it is more than 2 years since the date of loss; that cutoff date is November 12, 2026.

Recreation – Clerk Brugge discussed how the "Private Beach" sign has led to questions from park visitors. Chair McKeever instructed that it be removed. Supervisor Lamb discussed his idea for a donation box in the town park and identified that he had already mounted one approximately 1 week ago. There was considerable discussion regarding the process and purpose of accepting anonymous public donations. It was decided that the box should either be removed or simply used as a suggestion box until the concept is further evaluated.

Town Hall – Drywall repair for the men's bathroom; still on the to-do list

Other Business:

West End Emergency Preparedness Fair – Event on 8/15 from 11-2pm

Resolution 2026-1 – Acceptance of Donations for Emergency Preparedness Fair – the board reviewed the spreadsheet listing the monetary and item donations for the Emergency Preparedness Fair and its associated expenses. In total, there was \$1,625.00 donated by local businesses and outgoing expenses of \$330.02, resulting in total proceeds of \$1,319.98, to be divided evenly by Schroeder, Lutsen, and Tofte Fire departments (see Appendix A). After receipts are generated and monetary donations are deposited, contribution checks to Lutsen and Tofte will be prepared for the board's September meeting.

Supervisor Martinson motioned to pass Resolution 2026-1 accepting all donations for the Emergency Preparedness Fair. Chair McKeever seconded the motion. Resolution 2026-1 passed unanimously.

Website Transition Updates – Clerk Brugge reported that the transition to a .gov domain is nearly complete as the website is activating on servers over the next 24 hours and login information for new .gov email address should be available for employees on 8/14. She will work with treasurer and fire chief to activate their accounts and provide public notice of the change in the Cook County Herald, as well as reach out to all primary contacts at partner agencies.

Camera policy for Zoom attendance – Chair McKeever proposed a virtual meeting attendance policy for Zoom meeting which would require all guests to initially introduce themselves on cameras (similar to a sign-in sheet for in-person attendance). Clerk Brugge noted that the Minnesota Association of Townships also always advises that if any board members attend virtually, they should come on camera whenever a vote is taken.

Chair McKeever motioned that all virtual meeting guests must introduce themselves on camera in order to attend and that when board members attend virtually, they must be on camera when voting. Supervisor Lamb seconded the motion. Motion carried unanimously

Other: MAT district meeting at Grand Lake Town Hall on 8/31.

Correspondence

Sent – MN Q2 Tax Filing, Q2 Federal 941, Letter to DNR about Dyers Lake Dock

Received – Federated Co-Op letter regarding deliveries

Public Comments – N/A

Martinson motioned to adjourn the meeting. Seconded by Supervisor Lamb . Meeting adjourned at 8:45pm.

Respectfully submitted,

Amy Brugge, Town Clerk

Appendix A

CONTACT NAME	ADDRESS	PHONE #	ITEM		
NSFCU	SILVER BAY, MN		\$150.00 CHECK	\$150.00	
Arrowhead Electric	Lutsen, MN		\$250 donation check	\$250.00	
Clearview Store	Lutsen, MN		\$100 cash donation	\$100.00	
GMSB	Tofte, MN		\$250 donation check	\$250.00	
Circle K	Tofte, MN		\$200.00 donation check	\$200.00	
County Plumbing/Heating	Lutsen, MN		\$500 donation check	\$500.00	
Bluefin	Tofte, MN		\$100 donation check	\$100.00	
Americinn	Tofte, MN		\$100 donation check	\$100.00	
			SUB TOTAL	\$1,650.00	
			Expenses	\$1,319.98	
			Total per Fire Dept	\$439.99	
ITEMS DONATED FOR FAIR					
Schroeder Baking Co. - Kathy	19 Lambs Way Schroeder, M	218-663-7331	Sandwiches for event DONATION	\$1,200.00	
Tofte General Store	7125 MN 61 Tofte, MN 5561	218-663-7288	4 Cases of Water DONATION	\$27.96	
Jane Eide	Schroeder, MN		Printing of Flyers - Donation	\$202.96	
Cathy Johnson	Schroeder, MN		Water Donation	\$11.94	
			SUB TOTAL	\$1,442.86	
			TOTAL	\$3,092.86	